



To Whom It May Concern:

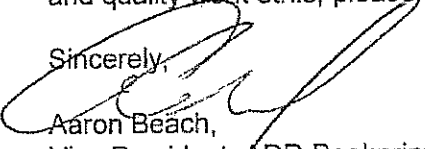
I highly recommend David Norris as a candidate for employment. David was employed by ADR Bookprint as a Project Manager writing training manuals. David was responsible for conducting meetings between various technical subject matter experts (SMEs), gathering that information and getting it written into clear, concise and understandable language suitable for eventual use in training curriculums delivered to a variety of foreign and domestic trainees.

Through time, I came to observe that David has excellent written and verbal communication skills. In addition, he is extremely organized, reliable and able to work independently and effectively with minimal supervision. Through observing David interact with SMEs and his fellow team members and coworkers, it could be seen that David works well with people, is goal-oriented and able to follow through to ensure that the job gets done. He is flexible and willing to work on any project that is assigned to him.

David was quick to volunteer to offer his assistance and participation in areas of company morale and teambuilding functions, as well.

In short, David would be a tremendous asset for your company and has my highest recommendation. If you have any further questions with regard to his demonstrated character and quality work ethic, please do not hesitate to call me.

Sincerely,



Aaron Beach,
Vice President, ADR Bookprint
2012 Northern Avenue
Wichita, Kansas 67216-2431
316-522-5599